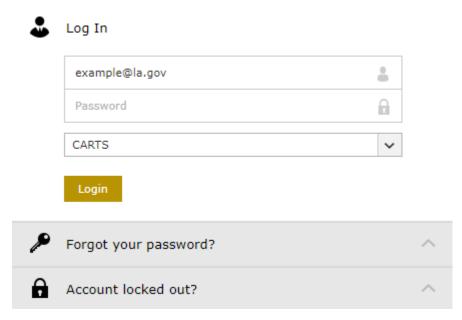
CARTS Helpdesk

Knowledgebase > Password SelfService > External Users > External Users - Updating CARTS Domain Account Password

External Users - Updating CARTS Domain Account Password Manoj Manda - 2022-07-05 - External Users

<u>Updating CARTS Domain Account Password</u> for External Users

- 1. Open https://cartsselfservice.lsu.edu/ in a new tab or window
- 2. On the homepage, enter you email id\Username and CARTS password, then choose CARTS from dropdown field and click **Login** button.



- 3. Once logged in, you will be on the **changed password** tab, if not click on the change password tab
- 4. Enter the current password in old password field and new password you want to set as per the required policy

Change Password	Enrollment	
Change Password	?	
Ol	d Password	
Ne	w Password	
Confirm Ne	w Password	
		Minimum length should be at least 8, Minimum Password age is 1 day and cannot be any of the last 3 passwords used
		 Must contain at least 1 upper case character(s)

5. Once successful change you will be prompted with password change success notification as similar

~	Password reset successful for the following account(s)	
	DemoUser -	

Back to home

6. Sign out and close the browser